

7th Michigan Volunteer Infantry, Company B., Inc

Policy for the Loaning of Clothing, Rifles, and Accoutrements

It is in the interest of the 7th Michigan and the reenacting community to encourage and support the participation of new members. To this end, the 7th Michigan maintains a lending closet for both military and civilian participants.

A. EVENT LOAN

Any available item may be loaned to a member in good standing (*or prospective member with prior approval of the Board*). Items will be transported to an event by the Quartermaster or designee and returned to him/her at the end of the event.

B. LONG TERM LOAN

Items may at the discretion of the Quartermaster be placed on a longer-term loan arrangement, for members in good standing (*prospective members are specifically excluded from this option*). When a member is allowed a longer-term loan, the items should be returned to the Quartermaster and should be cleaned and good repair upon their return.

The Quartermaster shall:

1. Provide 2 copies of an itemized list of the items to be loaned, their condition, and timeframe of the loan to the member who shall sign both. The Quartermaster shall retain 1 copy.
2. Notify the Board President of the loan.
3. Upon return of the items, the condition shall be noted on the receipt with the date of return and signed by both parties.
4. If items are not returned within the identified timeframe, a letter shall be sent to the member requesting the return of the items within 14 days.
5. If items are not returned, the matter shall be turned over to the Board, which may take any action deemed appropriate up to and including legal action.

Approved *March 21, 2010*
Lansing, Michigan